



SEMINARY RIDGE CIVIC ASSOCIATION, INC.

MINUTES

SRCA BOARD MEETING

October 9, 2023 – 7:00-9:00 PM held in person

In attendance:

Michael Resnick, President; Lyn Allen, First Vice President; Michael Souza, Second Vice President; Karen Meade, Secretary; Scott Sutherland, Treasurer; Mike Brookbank, Historian; Jeanne Jacob, Beatification Committee Chair; Beth Chase, SSSAS Liaison

- 1. Welcome – Michael Resnick:** Resnick welcomed those in attendance, and the group introduced themselves to one another since there are several new Board members this year.
- 2. Prior Area for Tonight's Meeting – SRCA Halloween Party Planning:** Souza has already contacted the fire department on Duke St. to request their attendance at the event. He'll also ask them to lead the parade into the cul-de-sac if they're able to arrive early enough. The group suggested that Harris Place would be a great cul-de-sac to hold this year's parade and party since they haven't hosted in the past and they're a long, flat street which would provide easy access for the fire department. Souza will contact the Block Captain for Harris Place to obtain their approval first. Once the location is confirmed, Meade can send out an email to the community with more details about the event.

Souza will place the order for pizza, chicken nuggets and salads. Sutherland offered to purchase tablecloths and other paper products from Costco. Some drinks and ice cream are left over from the annual picnic and can be used at the Halloween event. The group also discussed the need for folding tables, coolers for ice and beverages, disposable trash cans and bags, pizza cutters or large knives, and possibly pop-up tents in case of inclement weather. Jacob offered to bring two large beverage tubs. Meade offered to bring gloves for

servers. It was also recommended that Souza order glow sticks to hand out to children in attendance.

Setup will begin at 4:00 pm, with food delivered around 4:30 pm and the event starting at 5:00 pm.

It was suggested that we ask those living on the host cul-de-sac to park in their driveways or at the top of the street so the fire truck can easily park on the street, and that any residents driving to the event please park on the nearest cross street instead.

Meade offered to provide a copy of the volunteer sign-up sheets for each event to Souza so he can contact those who offered to help out with the Halloween event.

Souza moved to approve a budget of \$1,000.00 for this year's SRCA Halloween Party; it was seconded by Sutherland and unanimously approved.

- 3. Treasurer's Report – Scott Sutherland:** Sutherland shared that the majority of the Executive Committee must approve of paying our annual membership fee to the Alexandria Federation of Civic Associations (AFCA) which are \$30.00 per year; it was seconded by Allen and approved by five members of the Executive Board with no objections.

Sutherland is also working on putting together a budget for this year.

- 4. Open Forum:** The group came to an agreement that the Board will continue holding meetings the first Thursday of every month at 7:00 pm via Zoom, just as it did in the prior year. Brookbank suggested that we meet informally in person at least one other time to get to know one another better.

Jacob shared that the Goodharts have offered to host the annual SRCA holiday party in either December or early January this year (the Board can decide which month is preferable). The Wainsteins offered to host a Spring-time party again this year.

Jacob reminded the group that the SRCA Book Club and Wine Tasting Club have started back up again. Contact Jacob if interested in attending an upcoming event.

- 5. Adjournment of SRCA Board Meeting – Michael Resnick:** Resnick moved to adjourn the meeting at 9:00 pm; it was seconded by Souza and unanimously approved.