

**NOTICE & AGENDA FOR PRECONSTRUCTION MEETING
ST. STEPHENS ST. AGNES UPPER SCHOOL RENOVATION
DSUP#-2018-0030**

Pursuant to Section *E. Construction Management item 79* of the *Staff Recommendations* DSUP#-2018-00030 plan, the applicant, St. Stephens & St. Agnes School, is providing 14 calendar days' notice to P&Z and T&ES for our kickoff meeting in which we will review:

1. The location of construction worker parking.
2. Plan for temporary pedestrian and vehicular circulation.
3. Hours and overall schedule for construction.

This meeting will be held at **6:00PM April 27, 2023** onsite at the School located at 1000 St. Stephens Rd. We are notifying all adjoining property owners and civic associations about this meeting. Please enter through the main entrance at the Upper School for check-in.

Topic: St. Stephens St. Agnes Upper School Renovation - Construction Commencement Meeting
Time: **4/27/2023 6:00 PM**

AGENDA:

I. Introductions

- SSSAS - Lizzie Callahan & Beth Chase
- Cox Graae Spack Architects - Derek Banocy & Joanna Schmickel
- R.C. Fields Civil Engineers – Taylor Doyle
- ORR Partners Construction Managers - Stephanie Moumen, Sean Rudeau, & Mattie Cannon
- James G. Davis Construction
 - Todd Fritz – Superintendent
 - Chad Oursler – Project Manager
 - Peter Winants, Dylan Brooks, Claudia Olmedo – Support Staff

II. Scope & Schedule

- Scope
 - Renovate and modernize 40,000sf existing school facilities and add 7,000sf at the South or back side of the school to include new science, art, and dining facilities, and new exterior terrace with new landscaping
 - Installation of Temporary Classrooms in the baseball outfield
 - No work on St. Stephens Rd.
- Schedule
 - Duration June 2023 - September 2024
 - Earthwork, Concrete Foundations, & Structure – June 2023 – February 2024
 - SSSAS Move in – August 2024

III. Logistics

- Parking
 - Construction Staff parking onsite
 - Construction Worker parking offsite
 - No residential street parking permitted for Construction workers
- Construction Traffic & Deliveries.
 - No construction staging permitted within the public right-of-way.
- Pedestrian and vehicular circulation.
 - Sidewalks & Roads adjacent to site shall remain open.

IV. Hours of Construction Activity:

- 7AM – 6PM Monday-Friday
- 9AM – 6PM Saturday



St. Stephen's ✚
St. Agnes School



RCF

