

SEMINARY RIDGE SUBDIVISION

APPLICATION FOR APPROVAL OF EXTERIOR MODIFICATION/ADDITION

Date: _____

Name: _____

Address: _____

Telephone: _____

Description of proposed exterior modification/addition: _____

Estimated start/completion dates: _____

Have you informed adjacent and other potentially affected neighbors of these plans? _____

Will this modification/addition require a zoning variance from the City of Alexandria? _____

PROCESS

1. Submit application (including preliminary plan or sketch) to SRCA President as early as possible.
2. The Community Committee will review and vote on each application as soon as practicable, but no later than 30 days after the first day of the next succeeding month after an application has been received (see "Seminary Ridge Subdivision; Deed of Restrictions and Covenants," §4). Most routine applications can be responded to within two weeks.
3. Following approval by the Community Committee and notification to that effect, the applicant (or its contractor) should apply to the City of Alexandria for any and all applicable permits. All approvals by the Community Committee are conditioned upon all City of Alexandria permit and other requirements being met.
4. Upon approval by the SRCA Community Committee and the City of Alexandria (if required), the project should be started and completed expeditiously, and with due regard for the sensibilities of contiguous neighbors.

AUTHORITY

See "Constitution and ByLaws of the Seminary Ridge Civic Association," Article VI, §1-7; and "Seminary Ridge Subdivision: Deed of Restrictions and Covenants," 52-5.